



JOB DESCRIPTION			
Job title:	Facilities Operative	Contractual status:	Full Time
Hours of work:	37.5 hrs (flexibility required around matchdays and events)	Salary range:	Competitive Salary Based on Experience
Location:	Training Ground / Dens Park Stadium	Reporting to:	Stadium and Facilities Manager

Job Summary:

The Facilities Operative is responsible for supporting the maintenance, safety, and presentation of the Club's stadium and associated facilities in line with the standards expected of a club competing in the SPFL Premiership.

The role will carry out a range of scheduled and dynamic maintenance tasks to ensure the stadium remains fully operational, safe, compliant, and fit for purpose at all times. This includes preparing the stadium for matchdays and events, maintaining the fabric of the building and surrounding grounds, and contributing to a clean, professional environment for players, staff, supporters, and visitors.

The role requires a practical, hands-on approach, flexibility to work evenings and weekends, and a strong commitment to health and safety standards.

Roles and Responsibilities:

Stadium & Grounds Maintenance

- Carry out routine maintenance across the stadium and club facilities
- Undertake basic joinery tasks (repairs to doors, fixtures, seating, etc.)
- General painting and decorating duties
- Gutter cleaning and roofline maintenance
- Ivy cutting and vegetation control around the stadium perimeter
- Ensure walkways, stands and public areas are safe and well maintained

Matchday Duties

- Assist with stadium preparation before matches and events
- Respond promptly to maintenance issues arising on matchdays
- Seat cleaning and repairs
- Inspect concourses, stairwells and seating areas
- Responsible for stadium opening and closing procedures in line with matchday operations
- Ensure hospitality and changing facilities are operational (heating, lighting etc.)

Reactive Matchday Duties

- Respond to plumbing issues (blocked toilets / leaks)
- Small electrical faults (where competent)
- Clear trip hazards or spills

This job description is issued as a guideline to assist you in your duties and is not exhaustive. You may, on occasions, be required to undertake additional or other duties within the context of this job description.



- Support safety officer with urgent site issues

Post Match Maintenance

- Clean all stands, concourses and toilets from debris
- Identify vandalism or graffiti
- Re stocking consumables (soap, hand towels, toilet paper etc)

Specialist Duties

- Operate cherry picker / MEWP equipment (where licensed)
- Work safely at height when required
- Follow all health & safety procedures at all times

CRITERIA	ESSENTIAL	DESIRABLE
EXPERIENCE & SKILLS	<ul style="list-style-type: none"> • Experience in general building or facilities maintenance • Basic joinery and practical repair skills • Experience with painting and surface repairs • Comfortable working at heights • Flexible approach to working hours (including evenings and weekends) • Good understanding of Health & Safety regulations • Full UK driving licence • Awareness of the requirements of working in a fast paced, dynamic working environment <p>Strong awareness of the demands and expectations of working in a fast-paced, dynamic environment, with the ability to adapt quickly, prioritise effectively, and maintain high performance under pressure.</p>	<ul style="list-style-type: none"> • IPAF or MEWP (cherry picker) certification • Experience of working in facilities providing an array of challenges • First Aid qualification
PERSONAL QUALITIES	<ul style="list-style-type: none"> • Reliable and punctual 	

This job description is issued as a guideline to assist you in your duties and is not exhaustive. You may, on occasions, be required to undertake additional or other duties within the context of this job description.



- | | | |
|--|--|--|
| | <ul style="list-style-type: none">• Proactive and able to work independently• Team player with a positive attitude• Takes pride in maintaining high standards• Able to work under pressure, particularly on matchdays• Ability to adhere to strict confidentiality and data protection compliance• Discreet handling of sensitive matters• Sound judgment and ethical decision-maker | |
|--|--|--|

Apply

Interested candidates should submit their CV and a cover letter via email outlining their suitability for the role to recruitment@dundeefc.co.uk

Applications for this position must be submitted by Friday 13th March